

# BOOKING TERMS & CONDITIONS

## INSURANCE

1. The Production Company is required to provide proof of insurance for full public liability / damages from the time the vehicle leaves the location where it is stored, until the return of the car to that location.
2. Proof of insurance cover, on the Insurance Company's letterhead, is required from the Production Company by the AS Cars to the commencement of any location booking.
3. Any damages that occur to the vehicle from the time of collection of the vehicle through to the return of the vehicle, is the responsibility of the Production Company / Client. The Production Company / Client will be held liable for such damages. If an insurance claim, claims must be submitted and driven by the client.
4. The Production Company / Client is responsible for any excess on their insurance policy.
5. By booking a vehicle with AS Cars, the Production Company indemnifies the vehicle owner and the Agent for any damages, loss, injury or death to any crew member or guests during the shooting or transport period.

## TIMES:

### Stills Shoots

1. A standard 10 hours for a full day and 5 hours for a half day is applicable. (These hours must fall between 7am and 9pm). Anything outside of these hours requires approval by vehicle owner and agent. These times do not include transport of the vehicle to the shoot location.
2. Out of the ordinary half day times are negotiable.
3. Overtime is charged at 10% of the full day rate per hour for any additional hours spent beyond the hours prescribed for stills shoots. This rate applies to both half day and full day shoots.

### Film Shoots

1. A standard 14 hours for a full day and 7 hours for a half day is applicable, with half days on request. Anything outside of these hours requires approval by vehicle owner and agent. These times do not include transport of the vehicle to the shoot location.
2. Overtime rates apply once the time on location exceeds 14 hours (full day) and seven hours (half day). The rate per hour is determined as 10% of the full day rate. This rate applies to both half day and full day film shoots. A rate of 20% will be applied for any hours beyond 16 hours on set.
3. Overtime rates must be negotiated upfront to accommodate the expectations of the vehicle owner. Where possible, a minimum of 90 minutes notice (before the contracted time to leave the location) must be given to the agent by the Production Company if overtime is required.

## OPTIONS

1. The Production Company is responsible to reply where possible within 24 hours to the Agent, when requested to confirm or release an option.
2. Should the shoot be less than 24 hours away, the Agent must receive a reply from the Production Company within 2 hours from the time of the request.
3. If no confirmation has been made, the options will automatically lapse, unless another agreement is reached.
4. Options must be confirmed or released latest 7pm prior to the requested shoot day.
5. First options always take priority and there is no preference between stills and film shoots.
6. We work on a first come first served basis.

## WEATHER BOOKINGS

1. Weather bookings are accepted.
2. If a cancellation is made due to bad weather, it is required by your team to use the vehicle on another day by the same team / job no. The vehicle must be used within a maximum period of 21 days from the weather cancellation date.
3. A full cancellation fee of 100% will be charged if you collect the vehicle, but do not shoot due to bad weather.
4. If the same team does not use the vehicle on another day, a cancellation fee of 100% is applicable.
5. In the event that the Agent cannot make another day available to the team, a cancellation fee will not apply.
6. For weather bookings / cancellations, the Production Company representative must call in at the agreed weather call time that was pre-arranged upon the booking of the vehicle.

## **CANCELLATIONS**

1. If the booking is cancelled within the prescribed notice period, then a 50% cancellation fee will apply for the entire booking period that was cancelled.
2. If the Production Company cancels within 24 hours of a one-day booking, then a 100% cancellation fee of the booking will be charged if a one day shoot.
3. If the Production Company cancels within 24 hours of a longer booking, then a cancellation fee will be negotiated.

## **DYNAMICS OF SHOOT FOR WHICH THE VEHICLE WILL BE USED**

1. The Agent must be made aware of all of the dynamics involved in the shoot. The Production Company must ensure that any variables, such as high speed chases, stunts, gravel roads, special effects, etc, be disclosed.
2. Should the Production Company not adhere to the rules of the vehicle as specified in the contract, and with no communication with the Agent contravene any rules, the Agent may impose a R2000 excl. VAT fine on the Production Company for each contravened rule.

## **PAYMENT**

1. Payment for Film / TVC/ Stills is due prior to commencement of the shoot and payable to the Agent.